Keswick North & South

Bomb Threat Checklist

CALL 911 IMMEDIATELY. (If possible, have someone else call 911 during the call.)

After calling 911, immediately contact the Management Office 443-285-2180

All employees, especially those answering phones, should keep a copy of this checklist on their desk or near their phone at all times in the event a bomb threat is received.

Tenant Company Name: ________________________________  Title: ________________________________

Name of Person Taking Call: ____________________ Phone number call came in on: ____________________

Date: ____________________ Phone number call came in on: ____________________

Time call was received: ____________________

IF POSSIBLE, ASK THE CALLER THE FOLLOWING QUESTIONS

1. When is the bomb going to explode? ____________________
2. Where is it right now? ____________________
3. What will cause the bomb to explode? ____________________
4. Did you place the bomb? ____________________
5. Why did you place the bomb? ____________________
6. Sex of caller: ____________________
7. Approximate length of call: ____________________

PLEASE CHECK THE ADJECTIVES THAT APPLY TO THE SOUND OF THE CALLER’S VOICE:

- Calm
- Laughing
- Lisp
- Disguised
- Angry
- Crying
- Raspy
- Accent
- Excited
- Normal
- Deep
- Familiar (if so, who did it sound like?)
- Slow
- Cracking Voice
- Slurred Voice
- Loud
- Nasal
- Rapid
- Clearing Throat
- Stutter
- Deep Breathing
- Soft

- PA System
- Static
- House Noises
- Motor
- Factory or Machinery
- Local
- Long Distance
- Telephone Booth
- Clear
- Cell Phone
- Music
- Animals
- Office
- Other

Describe Threat Language:

- Well spoken
- Educated
- Foul
- Irrational
- Incoherent Taped

Describe Any Background Sounds Heard:

- Street Noises
- Crockery Voices

REMARKS: