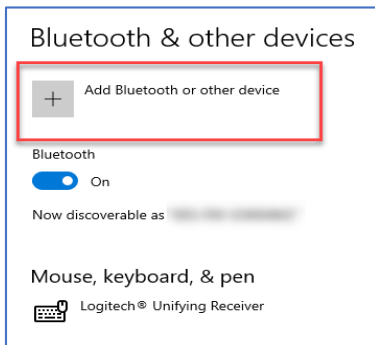


# Bose NC 700 Noise Cancelling Headphones

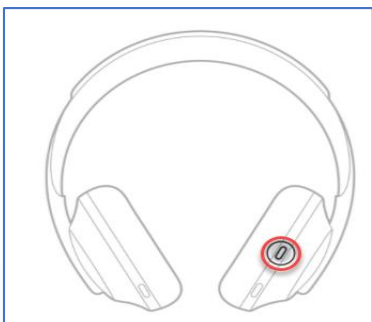
## STEP 1: CONNECT YOUR BOSE HEADPHONES TO YOUR COMPUTER (first time use)



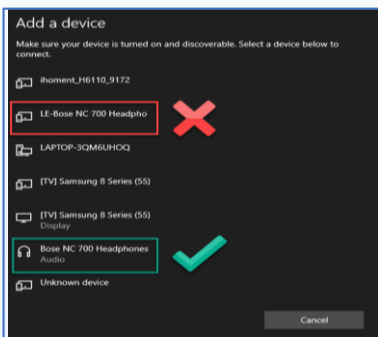
Select **Devices** in your Microsoft **Settings**.

Select **Add Bluetooth or other devices** in the Bluetooth & other device window.

Select **Bluetooth** in the Add a Device pop up window.



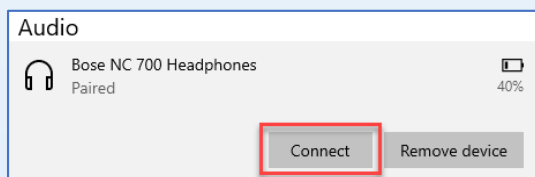
Find and hold the Bluetooth button on your Bose NC 700 Headphones until you hear a tone.



Select the **Bose NC 700 Headphones** option that has the headphone icon.

NOTE: Sometimes there are 2 options for BOSE headphones. Only select the option that say **Audio** underneath.

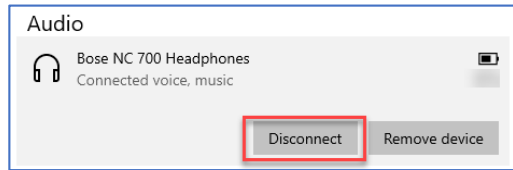
## CONNECT YOUR HEADPHONES FROM YOUR COMPUTER



Return to the **Devices** window found in your Microsoft Settings.

Go to the **Bose NC 700 Headphones** and select **Connect**.

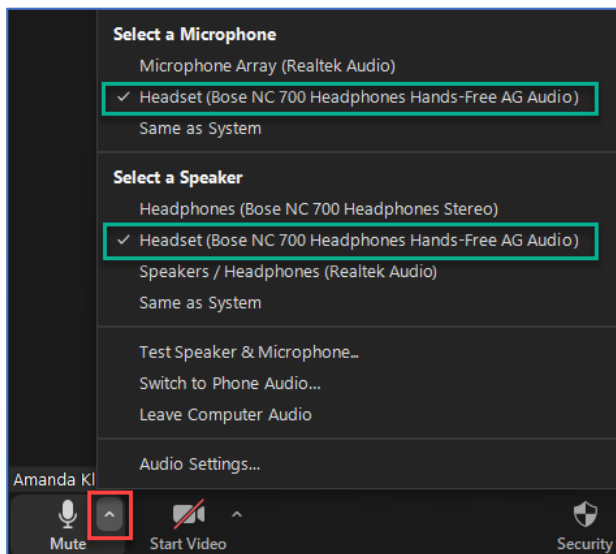
## HOW TO DISCONNECT YOUR HEADPHONES FROM YOUR COMPUTER



Return to the **Devices** window found in your Microsoft Settings.

Go to the **Bose NC 700 Headphones** and select **Disconnect**.

## STEP 2: CONNECT YOUR HEADPHONES TO A ZOOM MEETING

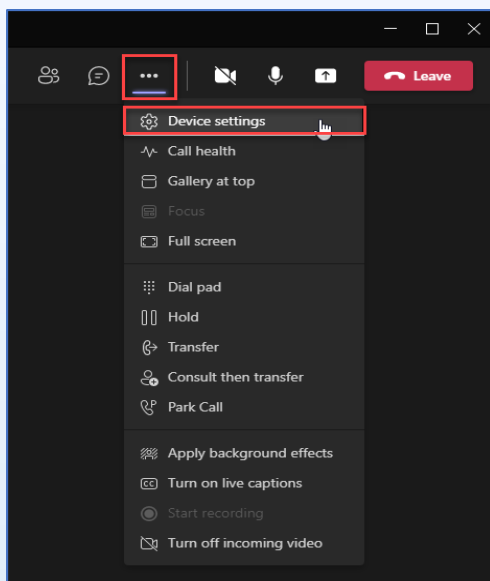


Find the Mute button on the bottom left of your Zoom meeting.

Select the up arrow on the Mute button to display Microphone and Speaker options.

Select **Headset (Bose NC700 Headphones Hands-Free AG Audio)** for both your Microphone and Speaker Options.

## OR – CONNECT YOUR HEADPHONES TO MICROSOFT TEAMS MEETING



Microsoft Teams will automatically connect to your headphones.

Select **...** (more options) on the upper right-hand corner of the Microsoft Teams call window.

Select **Device Settings** in the more options drop down list.

Select **Headset (Bose NC700 Headphones Hands-Free AG Audio)** for both your Microphone and Speaker Options.