STEP 1: CONNECT YOUR BOSE HEADPHONES TO YOUR COMPUTER (first time use)



Select **Devices** in your Microsoft **Settings**.

Select **Add Bluetooth or other devices** in the Bluetooth & other device window.

Select **Bluetooth** in the Add a Device pop up window.



Add a device Mate are your device is turned on and discoverable. Select a device below to convert.H010.9.172 LE-Bose NC 700 Headphon LPFDOP-SQM6LHOQ IPV Samsung 8 Series (55) Duppay Roce NC 700 Headphones Audio Convert.H010.9.172 Conver Find and hold the Bluetooth button on your Bose NC 700 Headphones until you hear a tone.

Select the **Bose NC 700 Headphones** option that has the headphone icon.

NOTE: Sometimes there are 2 options for BOSE headphones. Only select the option that say **Audio** underneath.

CONNECT YOUR HEADPHONES FROM YOUR COMPUTER

Aud	io		
្រ	Bose NC 700 Headphones Paired		L) 40%
		Connect	Remove device

Return to the **Devices** window found in your Microsoft Settings.

Go to the **Bose NC 700 Headphones** and select **Connect**.



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HOW TO DISCONNECT YOUR HEADPHONES FROM YOUR COMPUTER

Aud	io		
្រ	Bose NC 700 Headphone Connected voice, music	s	
		Disconnect	Remove device

Return to the **Devices** window found in your Microsoft Settings.

Go to the **Bose NC 700 Headphones** and select **Disconnect**.

STEP 2: CONNECT YOUR HEADPHONES TO A ZOOM MEETING



Find the Mute button on the bottom left of your Zoom meeting.

Select the up arrow on the Mute button to display Microphone and Speaker options.

Select Headset (Bose NC700 Headphones Hands-Free AG Audio) for both your Microphone and Speaker Options.

OR - CONNECT YOUR HEADHONES TO MICROSOFT TEAMS MEETING



Microsoft Teams will automatically connect to your headphones.

Select ... (more options) on the upper right-hand corner of the Microsoft Teams call window.

Select **Device Settings** in the more options drop down list.

Select Headset (Bose NC700 Headphones Hands-Free AG Audio) for both your Microphone and Speaker Options.



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